

Application Form for Shine Together Group Leader

Surname:

Forenames:

Title (Mr, Mrs, Miss, Ms):

Previous names (if any):

Date of birth:

Current address:

Email address:

Daytime telephone number:

Mobile phone:

Do you have the right to take up employment in the UK and, if necessary,a work permit?

**Education and Qualifications**

From GCSE or equivalent to degree level: -

|  |  |  |  |
| --- | --- | --- | --- |
| From | To | Establishment | Qualifications gained including grades (where possible) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Training or qualifications: -

|  |  |  |  |
| --- | --- | --- | --- |
| From | To | Establishment | Qualifications gained |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Employment and volunteer history:**

Please give details of work or voluntary experience over the last three years, beginning with your present or most recent. Any relevant posts held before then may also be mentioned.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **From** | **To** | **Name and address of workplace** | **Job title, description of duties and responsibilities,** | **Reason for leaving** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

(Add extra lines to the tables if needed.)

**Other information:**

Do you have a current DBS check? If yes, what date is it?

Do you have First Aid or other training, qualifications or skills relevant to the post? Please list;

Please give details of any time in your life not accounted for elsewhere on this application form.

**Personal Statement**

Use the Person Specification document, respond to both the ‘Essential’ and ‘Desirable’ qualities, and please tell us why you are suitable for this post. (one side of A4).

**Referees**

Please give details of two referees, one of whom should be your current or most recent employer, if applicable. The other should not be a relative or friend.

|  |  |  |  |
| --- | --- | --- | --- |
| **Referee 1** | | **Referee 2** | |
| Name |  | Name |  |
| Address |  | Address |  |
| Phone |  | Phone |  |
| Email |  | Email |  |
| Relationship to you |  | Relationship to you |  |

**Declaration**

I declare that the information I have given on this form is, to the best of my knowledge, true and complete. I understand that if it is subsequently discovered that any statement is false or misleading, or that I have withheld relevant information, my application may be disqualified or, if I have already been appointed, I may be dismissed.

I understand that I shall be required to have an enhanced DBS check for this position.

Signed:……………………………………………………………………………………………………….Date: ………………….…………………….

*A signature is not required with your application, but if selected for interview you will be required to sign your application then.*

Please submit applications to [claire@allsaints-landmark.co.uk](mailto:claire@allsaints-landmark.co.uk)